



The Elementary School Principal's Calendar: A Month-by-Month Planner for the School Year (2nd Revised edition)

By Robert Ricken, Michael Terc, Ida Ayres

SAGE Publications Inc. Hardback. Book Condition: new. BRAND NEW, The Elementary School Principal's Calendar: A Month-by-Month Planner for the School Year (2nd Revised edition), Robert Ricken, Michael Terc, Ida Ayres, Updated from the top-selling first edition! An easy and effective way to get organized -- and keep your school running smoothly! Effective planning can help you be a truly effective principal. Get off on the right foot in July and set your course for a successful school year with this month-by-month planning tool developed by veteran administrators. Developed for both new and experienced elementary school principals, this book lays out everyday challenges and administrative necessities to help you plan strategically for the academic year. The Elementary School Principal's Calendar provides a month-to-month guide that will make the school year run smoothly from opening to closing. Chapters cover key tasks for each month, beginning in July: Overview of tasks Communications -- letters, memos, correspondence, media relations Planning -- workshops, orientations, field trips, fundraising activities Personnel -- assignments, schedules, rosters, tenure recommendations Checklists to monitor progress with an assortment of tasks Resources to proactively plan and execute effective and decisive leadership A handy checklist for each month offers flexibility for modification and the...



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Reviews

Very useful to any or all group of men and women. I am quite late in start reading this one, but better then never. You are going to like just how the blogger publish this book.

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An exceptional ebook along with the typeface applied was intriguing to read. It is definitely simplistic but unexpected situations within the fifty percent of the publication. You are going to like just how the writer publish this pdf.

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